

**Kimley-Horn and Associates, Inc.** was founded in 1967 in Raleigh, NC, by two very talented individuals, Bob Kimley and Bill Horn, both highly recognized and respected engineers. Their passion was to serve clients. Efficient, effective, and safe transportation systems were their primary objectives back then, and they created a culture that is still central to the firm. Today Kimley-Horn is a nationally recognized consulting firm with more than 60 offices that specializes in a wide array of professional services in the following practice areas:

- Airports/Aviation
- Environmental Services
- Forensic Engineering
- Intelligent Transportation Systems
- Land Development
- Transit
- Transportation
- Urban Planning/Landscape Architecture
- Water Resources
- Wireless Communications

Kimley-Horn's clients have access to a versatile staff of professional civil, transportation, and structural engineers; planners; landscape architects; and a comprehensive staff of environmental scientists. These professionals bring years of practical, outstanding skills, and dedication to providing exceptional client service. The result—great client solutions that result from the collective knowledge of our team.

## Company Information

### **KIMLEY-HORN AND ASSOCIATES, INC.**

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Raleigh, NC 27513  
www.kimley-horn.com  
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e-mail: gsa@kimley-horn.com

### **CONTRACT ADMINISTRATOR:**

Samantha O'Dell  
(919) 677-2000  
Samantha.ODell@kimley-horn.com

### **CONTRACT MANAGER:**

Terry Murphy, P.E.  
(703) 674-1300  
gsa@kimley-horn.com

### **PROGRAM MANAGERS:**

John Martin, P.E.  
(703) 674-1305  
John.Martin@kimley-horn.com

Tom Sauro, P.E.  
(757) 355-6640  
Tom.Sauro@kimley-horn.com

### **CUSTOMER INFORMATION**

#### **1a. Special Item Numbers (SINs) under GS-10F-0501X**

871-1: Strategic Planning for Technology Programs/Activities  
871-2: Concept Development and Requirements Analysis  
871-3: System Design, Engineering and Integration  
871-4: Test and Evaluation  
874-7: Construction Management  
NAICS: 541330 Engineering Services

**1b. Pricing:** see below

**1c. Hourly Rate:** see below

**2. Maximum Order:** \$1,000,000

**3. Minimum Order:** \$100

**4. Geographic Coverage (delivery Area):** 50 contiguous states and District of Columbia.

**5. Point(s) of production (city, county, and state or foreign country):** Determined by individual task order.

**6. Discount from list prices or statement of net price:** Government net prices (discounts already deducted).

**7. Quantity discounts:** Quantity discounts may be available on large dollar orders. Discount and terms would be determined by individual task orders.

**8. Prompt payment terms:** No special discount is offered for prompt payment. Payment terms are net 30 days.

**9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold:** The ability to accept commercial credit cards is available.

**9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Contact contractor representative.

**10. Foreign items (list items by country of origin):** None.

**11a. Time of Delivery (Contractor insert number of days):** Determined by individual task order.

**11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Determined by individual task order.

**11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Determined by individual task order.

**11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Determined by individual task order.

**12. F.O.B Points(s):** Destination.

**13a. Ordering Address(es):**

Kimley-Horn and Associates, Inc.,  
11400 Commerce Park Drive, Suite 400, Reston, VA 20191  
Attention: Terry Murphy  
Contact Information: (703) 674-1300, gsa@kimley-horn.com

**13b. Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**14. Payment address(es):**

Kimley-Horn and Associates, Inc.  
P.O. Box 932514, Atlanta, GA 31193-2514  
For wire or ACH payments, information will be provided on the Invoice.

**15. Warranty provision:** N/A

**16. Export Packing Charges (if applicable):** N/A

**17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Government commercial credit cards are available for payment for micro-purchase amounts. Wire and ACH payment information will be provided on the Invoice.

**18. Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

**19. Terms and conditions of installation (if applicable):** N/A

**20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

**20a. Terms and conditions for any other services (if applicable):** N/A

**21. List of service and distribution points (if applicable):** N/A

**22. List of participating dealers (if applicable):** N/A

**23. Preventive maintenance (if applicable):** N/A

**24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A

**24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at:** N/A

25. Data Universal Numbering System (DUNS) number: 061099131

26. Notification regarding registration in Central Contractor Registration (CCR) database: Kimley-Horn and Associates, Inc. is registered in the System for Award Management (SAM) database.

## Contract Information

Contract No.: GS-10F-0501X  
871 Professional Engineering Services  
Contract Period: September 28, 2011 – September 27, 2016

Kimley-Horn and Associates, Inc. is qualified in the following Special Item Numbers (SINs):

871-1: Strategic Planning for Technology Programs/Activities  
871-2: Concept Development and Requirements Analysis  
871-3: System Design, Engineering and Integration  
871-4: Test and Evaluation  
874-7: Construction Management

Kimley-Horn and Associates, Inc. final awarded items and prices are listed to the right (Item descriptions follow below). The final awarded prices include the required .75% Industrial Funding Fee (IFF). Kimley-Horn and Associates, Inc. acknowledges the requirements of the Service Contract Act (SCA) and that the prices cited for the labor categories below are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix.

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code Title	WD Number
Administrative Support	01020 Administrative Assistant	052401

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

## Labor Category Descriptions and Qualifications

Labor Titles	Education and Experience	License and Certifications	Roles and Responsibilities
Senior Professional II	Ph.D. and 6 years of experience  Master's degree and 10 years of experience  Bachelor's degree and 12 or more years of experience	P.E., AICP, RLA, or other similar professional registration	Professional engineer or planner who performs preliminary engineering. Responsible for an important segment of project management for planning, organizing and supervising personnel including subordinate project managers. May recommend facilities, personnel and funds to carry out programs needed to fulfill organizational objectives.
Senior Professional I	Master's degree and 5 years of experience  Bachelor's degree and 6 or more years of experience	P.E., AICP, RLA, or other similar professional registration	Professional engineer or planner who performs preliminary engineering. Plans, schedules, conducts or coordinates detailed phases of a major project or a number of small projects that involve engineering, planning, and/or environmental services. May direct staff of professionals or technicians and develop and oversee key programs within specialty for region and firm. Works to make sure that the specialty area's goals are met. Supports business development at interviews and in preparation of proposals. Completely familiar with Kimley-Horn standards for quality control and compliance.
Professional II	Master's degree and 3 or more years of experience  Bachelor's degree and 4 or more years of experience	P.E., AICP, RLA, or other similar professional registration	Professional engineer or planner who performs preliminary engineering. Plans, schedules, conducts or coordinates detailed phases of a major project of moderate scope that involve engineering, planning, and/or environmental services. Has broad knowledge of fundamentals in specialty area and good knowledge of principles and practices in related specialties. Can develop work plans including revision, acceleration or deceleration of a project. Selects procedures and checks complete reports and calculations. Familiar with QA/QC procedures and understands basic business practice and laws related to area of practice.
Professional I	Master's degree and 0 years of experience  Bachelor's degree and 1 year of experience	Certified Intern (EIT or SIT)	Professional engineer or planner who performs preliminary engineering. Equivalent years of experience could be substituted. Assignments may include design development, tests of materials, systems or software design development, preparation of specifications, research investigations, report preparation and other activities of a limited scope requiring knowledge of design goals, standard principles and techniques for engineering, planning, and/or environmental services. May be responsible for project phases and be able to develop programs to address internal and/or external client needs. Assumes leadership role on projects or tasks. Responsible for reporting overall activity within group and resolving critical issues. May select or recommend procedures based on precedent.

## Labor Category Descriptions and Qualifications

Labor Titles	Education and Experience	License and Certifications	Roles and Responsibilities
Senior Technical Support	<p>Bachelor's degree (other than engineering) and over 6 years of related experience</p> <p>Associate's degree or graduation from an acceptable technical school and over 8 years of experience</p>		<p>Technically-oriented individual who works on design plans production for engineering and/or planning services projects. Recommends materials of construction and selects/recommends work procedures in design and preparation of preliminary designs under registered professional supervision. Produces completed plans or reports under registered professional supervision. Demonstrates extensive knowledge of engineering principles. May coordinate or be responsible for portions of a large project. Performs complex calculations. Works on, reviews and produces final design under registered professional supervision. Supervises/directs drafting and CADD/ design activities and/or may assign/supervise basic drafting work or determine methods and procedures.</p>
Administrative Support	<p>High school diploma or equivalent, plus some college or business training and at least 7 years of experience</p>		<p>Recommends and implements action. Performs various clerical or secretarial duties of a difficult/complex nature. Work may involve analysis of reports with recommended actions. Able to operate complex office equipment. Responsible for developing and meeting administrative schedules.</p>